

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR MEETING HELD ON THURSDAY 12TH MARCH 2020 MEETING AT 8.00PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Sue Herbert (Chairman), Chris Basham (Vice Chairman), Clive Germany, Terry Chapman, Roy Harper, John Biggs & Mike Peirson.

In attendance: Melanie Laing (Parish Clerk), Henry Batchelor (County Councillor), John Batchelor (District Councillor) & 5 parishioners

The meeting started at 8.00pm

1. Apologies and reasons for absence Apologies received from Cllr Hoddinott due to work commitments
Apologies were accepted

2. Approval of Minutes of meetings: Council meeting 9th Jan 2020, proposed by Cllr Herbert, seconded Cllr Biggs - all present at that meeting agreed. Planning meeting 13th Feb 2020, proposed by Cllr Chapman, seconded Cllr Herbert - all present at that meeting agreed. All Minutes were signed.

3. Declarations of interest. Cllr Germany – point 9.3 Village Maintenance

4. District and County Council items of interest.

Henry Batchelor (County Councillor)

LHI Next round of grant applications can be submitted from April

A1307 – Intelligent traffic lights at the top of Linton High Street / A1307 junction are being installed as next phase of road improvements and should be completed by end of Mar. Once lights are fitted, they performance will be monitored for a month

Consultations are taking place on plans to construct an autonomous metro system in Cambridge City and extend out to villages and eventually Haverhill <https://cam.consultationonline.co.uk/>

John Batchelor (District Councillor)

Planning SCDC and City have held consultations on the wording of planning legalities. The Constitution wording needs changing and this has created a hold up of applications sent to delegation committee.

Transport and Land Supply The GCP funding for a planned fast bus route to supply 5-6k houses at new site in Bourn is under threat from the Mayor who would like these funds for new autonomous metro. If the Bourn housing development is not viable this will void the quota required for the 5 yr land supply and the Local Plan will become void

5. Parishioners' Question Time.

Concerns were raised - over what was happening with the highways faults reported as nothing is happening in the Parish and website shows no further action on most items listed. What was happening about resurfacing the High Street road and Claydon Close footpaths, Henry Batchelors response was to have a greater number of people reporting highway problems and he would chase up resurfacing of footpaths

6. Discuss and vote on Planning applications

6.1 Parish Council

Reference	Address	Proposal
20/1009/TTCA	The Limes, Church Lane	Bay Laurel Tree. Reduce height to 6 foot from approximately 25foot and then keepas a shrub. The reason was that it was causing light problems and possible but not proved path subsidence to neighbouring property
Decision	All Councillors present stated no objection	

6.2 District Council

Reference	Address	Proposal	Status
S/3301/19/FL S/3302/19/LB	Park Farm, Haverhill Road	Conversion of redundant farm outbuilding to one bed annex	Approved 04/02/20
S/3551/19/VC	Land off Bartlow Rd	Variation of condition 2 (Approved plans) of Planning permission S/4299/17/RM- Approval of reserved matters of appearance, layout, scale and	Still out for consultation

		landscaping following outline planning permission S/0415/17/OL for the erection of up to 10 dwellings	
S/4472/19/FL	8 Bartlow Rd	Erection of 2 storey detached dwelling and independent dropped kurb	Still out for consultation
S/4538/19/RM	Land South of Bartlow Rd	Approval of reserved matters for access, appearance, landscaping, layout and scale following outline planning permission for residential development of 0.42 hectares to include the erection of up to 5 dwellings and other associated works and the discharge of conditions 5 (Surface water drainage) & 6 (foul water drainage) pursuant to outline planning permission S/4469/17/OL	Still out for consultation

7. Parish Tree Warden

7.1 Cllr Harper had spoken to residents of Garden House re concerns of pathway subsidence from neighbouring tree. He has also received a letter from a parishioner explaining the origin on the Ribbon Tree on Bartlow Rd to help towards a TPO application RH

7.2 Maintenance of oak tree on The Green, Cllr Biggs is arranging a consultation JB

8. Matters Arising – For information only

8.1 Local Highways Initiative grant (LHI) 40mph sign knocked down by a car and reported to Highways for repair has gone from the verge on Haverhill Rd. Highways were in the area this week. Clerk to chase reinstallation SH

8.2 Speed Watch Awareness signs, Cost for A3 signs = £35/each & £12 for fitting. Cllr Chapman proposed 4 signs are purchased for Bartlow Rd, Church Ln, Park Ln & Haverhill Rd, seconded by Cllr Peirson, All agreed. Cllr Herbert to action SH

8.3 Parish lighting energy supply switch, Clerk to get MPAN's and circulate quote from Good Energy once obtained

8.4 Annual Parish meeting – date set Fri 29th May. Clerk to invite attendees Clerk

8.5 75th Anniversary of VE Day 08-10 May 2020. Due to current concerns over the outbreak and spread of Covid19 Cllr Herbert proposed the Street Party is cancelled with a view to reschedule at a later date, seconded by Cllr Chapman. All agreed SH

8.6 VE Day Coordination meeting 19th Mar – Cancelled SH/Clerk

9. Matters for the council to discuss / vote on

9.1 Telephone Box levelling, Cllr Biggs has liaised with UK Power and advised disconnection of electricity is in the region of £750. Ron Goodwin has submitted a new quote. Cllr Biggs will circulate all costs JB/Clerk

9.2 Community Highways Volunteer Scheme. Advert to be placed in Jun Review to advertise scheme and gather volunteers MP

9.3 Approve quote £ ??? submitted by Cllr Germany for village maintenance identified in yearly safety check Cllr Herbert proposed acceptance and for work to go ahead, seconded by Roy Harper, all agreed. Cllr Chapman requested that the bench at Camps End be fixed into the ground Clerk

9.4 Councillor Training is booked for Cllr Smith on 14th Mar & Cllr Biggs on 4th Jul due to Feb training event being full Clerk

9.5 Permission requested for use of Rec for Wedding reception on 4th Jul 2020 was granted. Clerk

9.6 £30 was proposed by Cllr Smith, seconded by Cllr Harper be spent on a flower arrangement for Flower Festival. All agreed SH

9.7 Review grass & vegetation cutting tender. All Cllrs thanked Julian Basham for the good work he has carried out over the past 3 year tender. All agreed Clerk should request Bartlow Rd is only cut 1m in depth to be more eco-friendly and be quoted for separately as start date of development on adjacent land is unknown. Also to request yearly invoice states when cuts were made and how many per month. Idea for the small section of The Green to be planted with wild flowers. Question as to whether this section of The Green should have bollards or stones around to deter parking and corner cutting.

10. Recreation Ground

SH

10.1 Sport England Grant – in hand

10.2 Multisport surface cleaning, Cllr Chapman to obtain new prices. All agreed that a job completion sign off form needs to be created and a Cllr should meet with the contractor for sign off signatures

11. Finance

The Clerk

11.1 Receipts

Date	Payer	Item	Amount
16/01	Shudy Camps PC	Camps Review costs for their parish	£193.99

20/02	D W Basham	Thursday Football	£100.00
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11.2 Payments since last meeting

Date	Payee	Item	Amount
22/01	Royal British Legion	Poppy wreath & donation	£30.00
04/02	URC Castle Camps	Hall hire & grant towards graveyard maint.	£112.00
04/02	Shineys	Bus stop cleaning Sept & Jan	£34.00
04/02	CC Village Hall	Annual electricity usage for Multisport	£138.91
04/02	M Laing	Clerk wages Jan	£219.40

11.3 Payments to be agreed

Payee	Item	Amount
M Laing	Clerk wages Feb	£219.40
S Housden	Electrical work to Multisports Area	£75.00
Cambridge County Council	Contribution to LHI £2000	£2,000.00
CAPALC	Councillor training 14 th Mar	£75.00

Payments in 11.3 including payment of LHI were proposed by Cllr Herbert, seconded by Cllr Chapman, All agreed

11.4 Account balances as of 29/02/2020

Maintenance	£671
Online account	£22,689
Sinking Fund & Grants	£11,213
Saver account #2	£191 (S106)

12. Clerks Items

12.1 Highways fault report to be forwarded to Cllr Henry Batchelor

12.2 New internal auditor needed, clerk to contact local Clerks for recommendations

13. Matters for next Agenda and Notes

Sign post at the bottom of Camps End is facing the wrong way

Yellow lines are being continuously parked on around school entrance at drop off and pick up times. Clerk to find out price of child shaped bollards for next meeting. Cllr Biggs to liaise with School re engagement of actively promoting safe parking. Clerk to contact PCSO's for visits

Are boundary markers needed for small area of The Green, are they going to be viable or create a problem for large vehicle access due to parked cars opposite entrance to houses

14. Date of Next Meeting: Planning – 9 Apr / Full Council – 14 May

Full Council in 2019/20: 14 May / Planning Committee in 2019/20: 09 Apr

Meeting finished at 9.41pm. Melanie Laing